

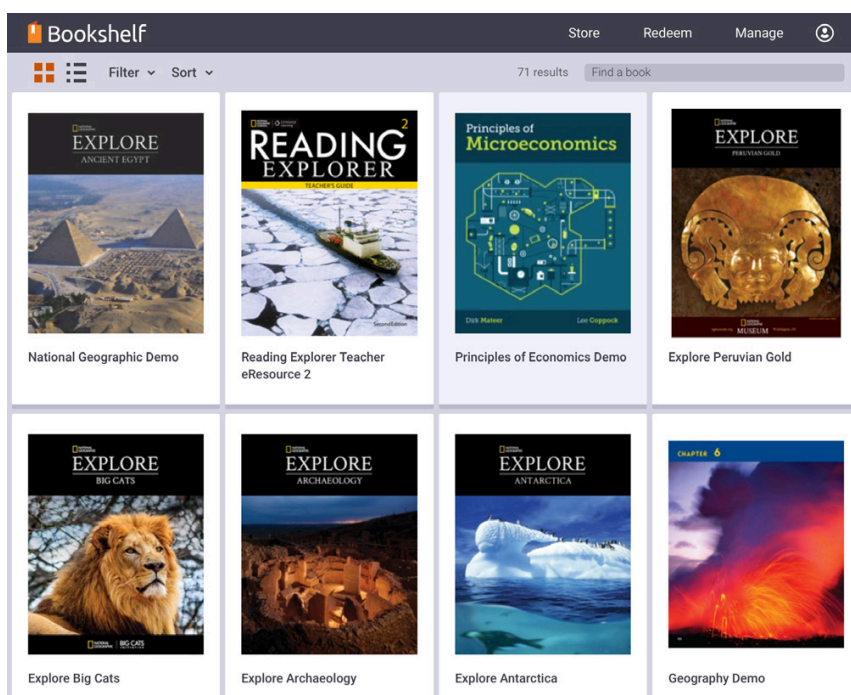
# Getting Started with VitalSource e-Textbooks

VitalSource™

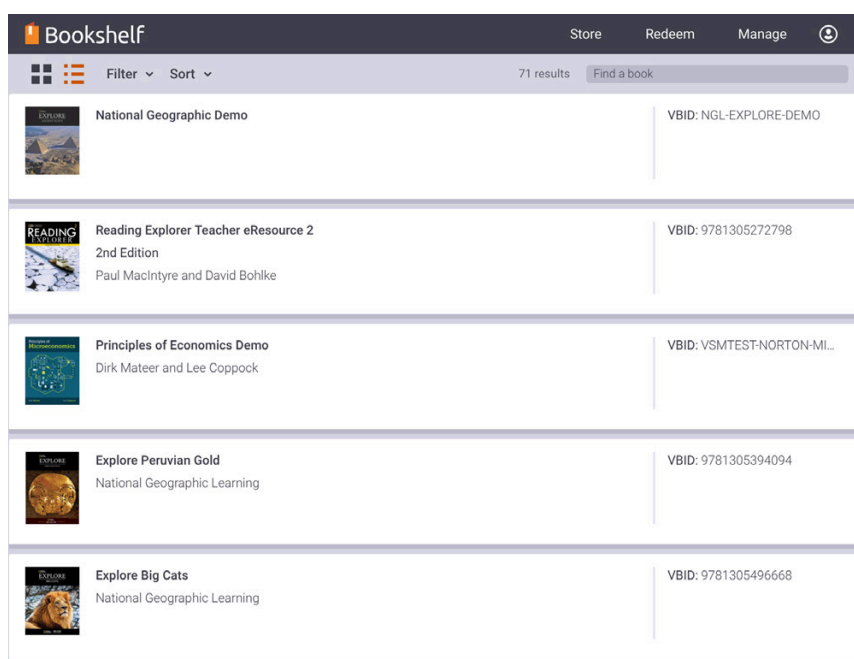
## ACCESS YOUR E-TEXTBOOKS ONLINE

1. Access your **Library** of e-Textbooks by signing in to your account at <http://online.vitalsource.com> or through your Virtual Learning Environment.

### Cover View

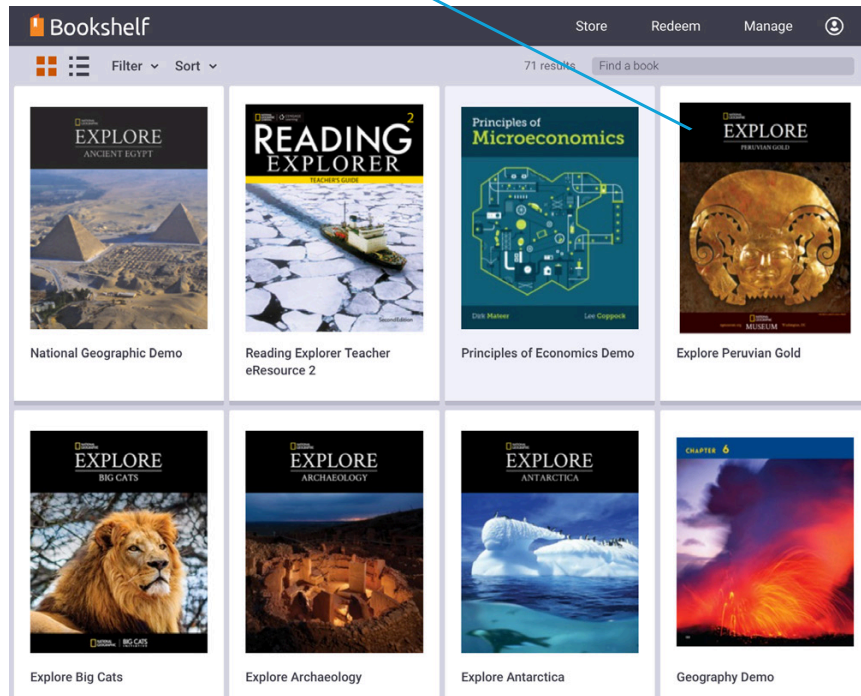


### List View

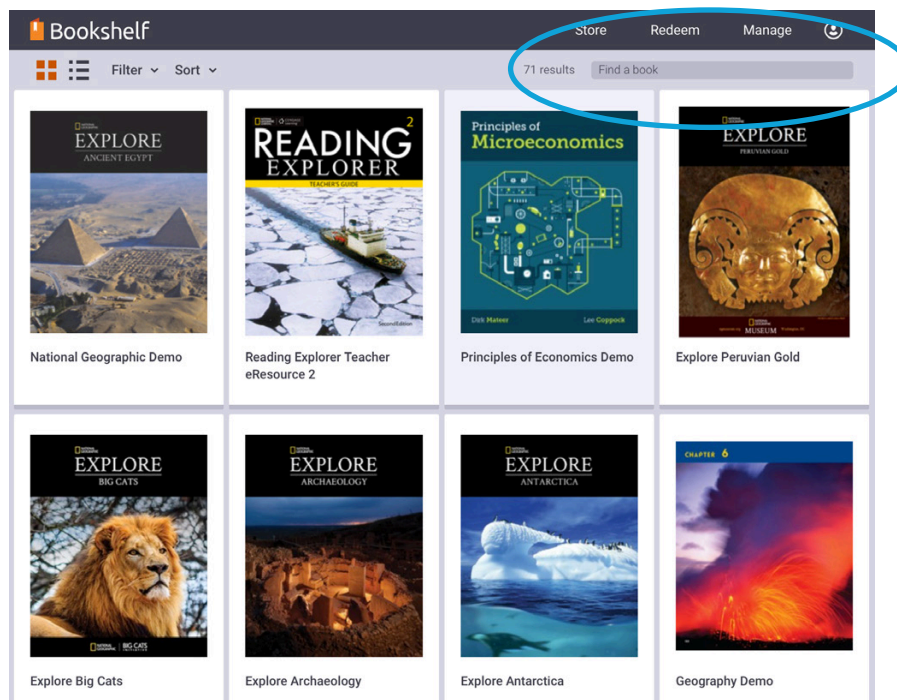


## NAVIGATE THE BOOKSHELF HOME PAGE

1. **Double click** your e-Textbook cover to open.

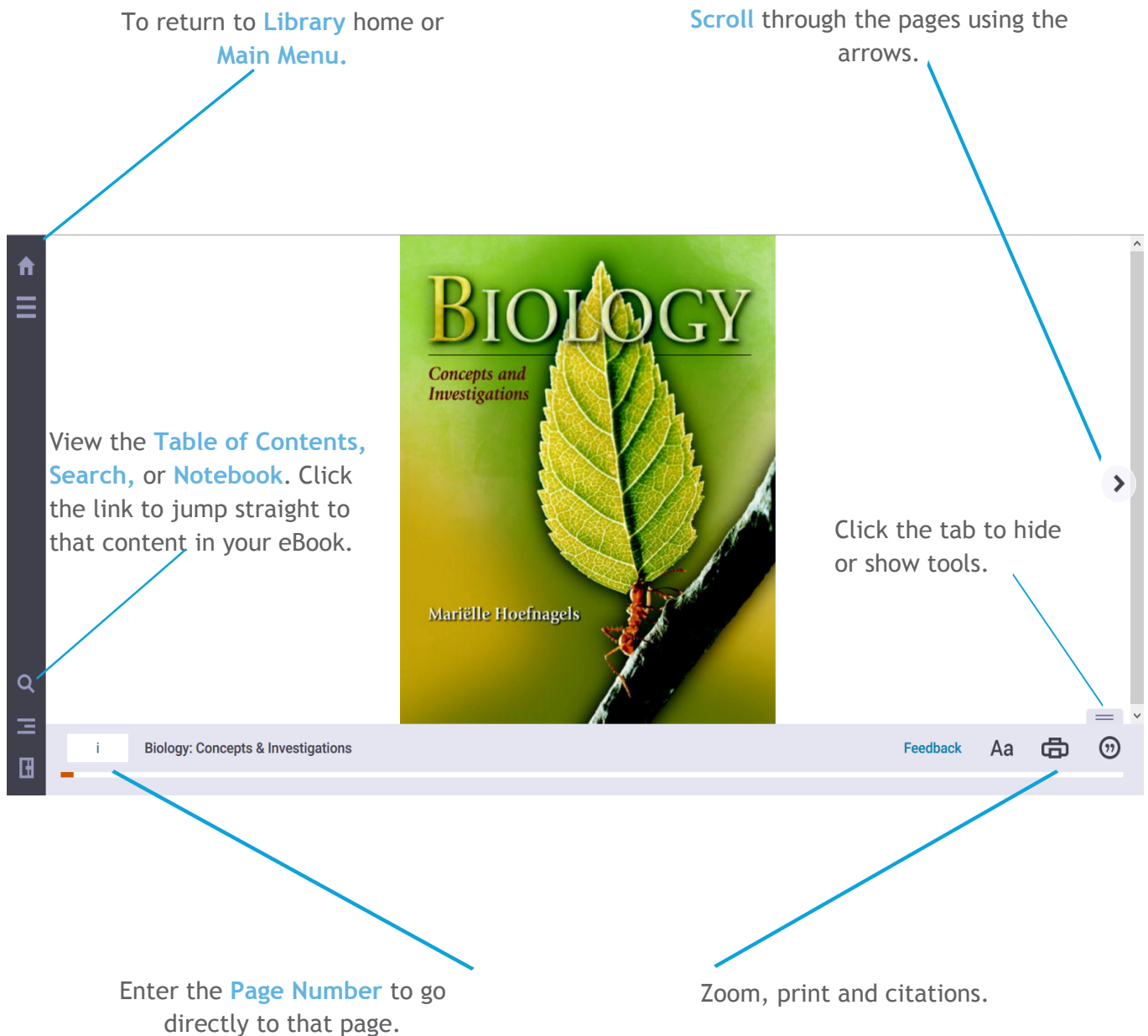


2. **Search** your Bookshelf library for the title that you need.



3. **Click through** from your search results to access your content.

## NAVIGATE INSIDE YOUR ETEXTBOOK



## SEARCH INSIDE YOUR E-TEXTBOOK

Use the **Search** box to search inside the book. To discontinue Search mode clear the search field by clicking on the X.

Click on a **Search Result** to be taken directly to that content within the e-Textbook.



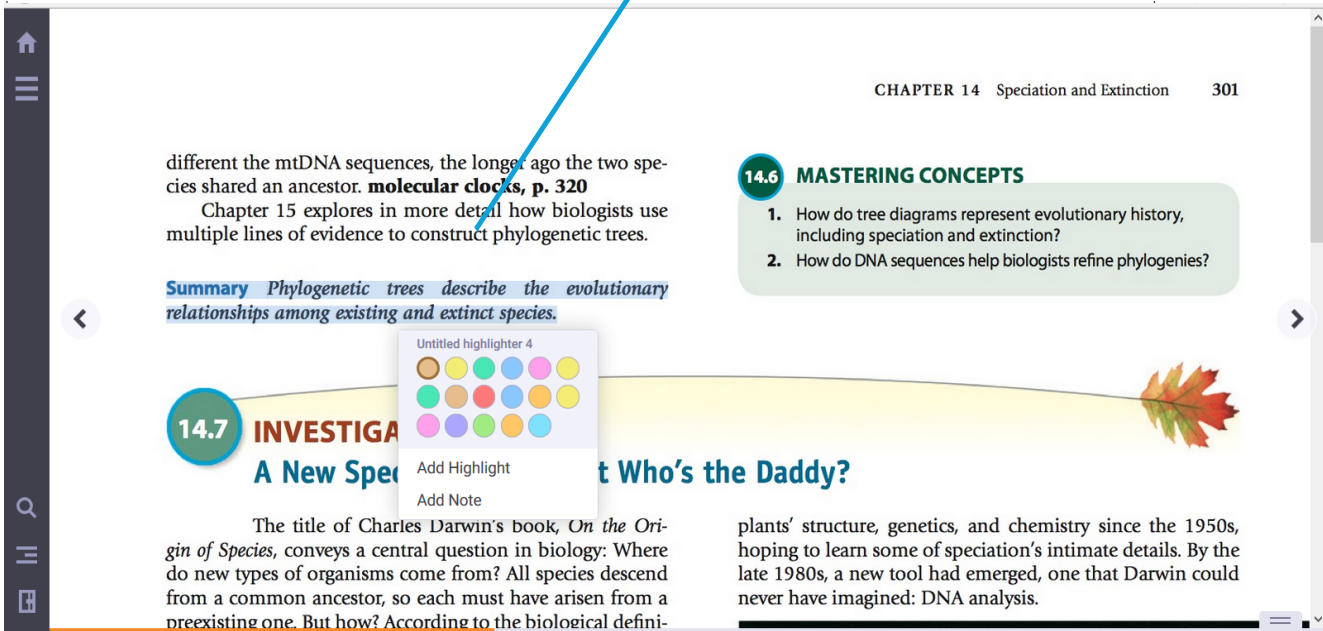
The screenshot displays the VitalSource e-textbook interface. On the left, a search sidebar is open with the search term 'cell' entered. Below the search bar, it shows '1 results in Notebook' and a list of search results. The first result is 'Unit 3. The Evolution of Life (50)' with a snippet mentioning 'culture of bacteria on this dish represents a zone of killed cells that started from one virus infecting one cell. This dish ...'. Other results mention 'SomeAnimalVirusesLingerforYears' and 'the herpesvirus that causes cold sores'. At the bottom of the sidebar, it says 'Book Content: 1881 results' and '301 Biology: Concepts & Investigations'. The main content area on the right shows a text passage about *Tragopogon* and a diagram labeled 'FIGURE 14.15 The Tragopogon Triangle'. The diagram shows three diploid species of *Tragopogon* (yellow, pink, and blue flowers) at the vertices of a triangle, with arrows pointing to two tetraploid species (green and red flowers) at the top. The caption below the diagram states: 'The three diploid species of *Tragopogon* have hybridized to form two tetraploid species. Question: *Tragopogon dubius* fathered all known populations of *T. mirus*, and most populations of *T. miscellus*. The ...'. At the bottom right of the main content area, there are links for 'Feedback', 'Aa', and a help icon.

When you click through to the content your **Search Term** will be flagged. Clearing the search box will return the text to normal.

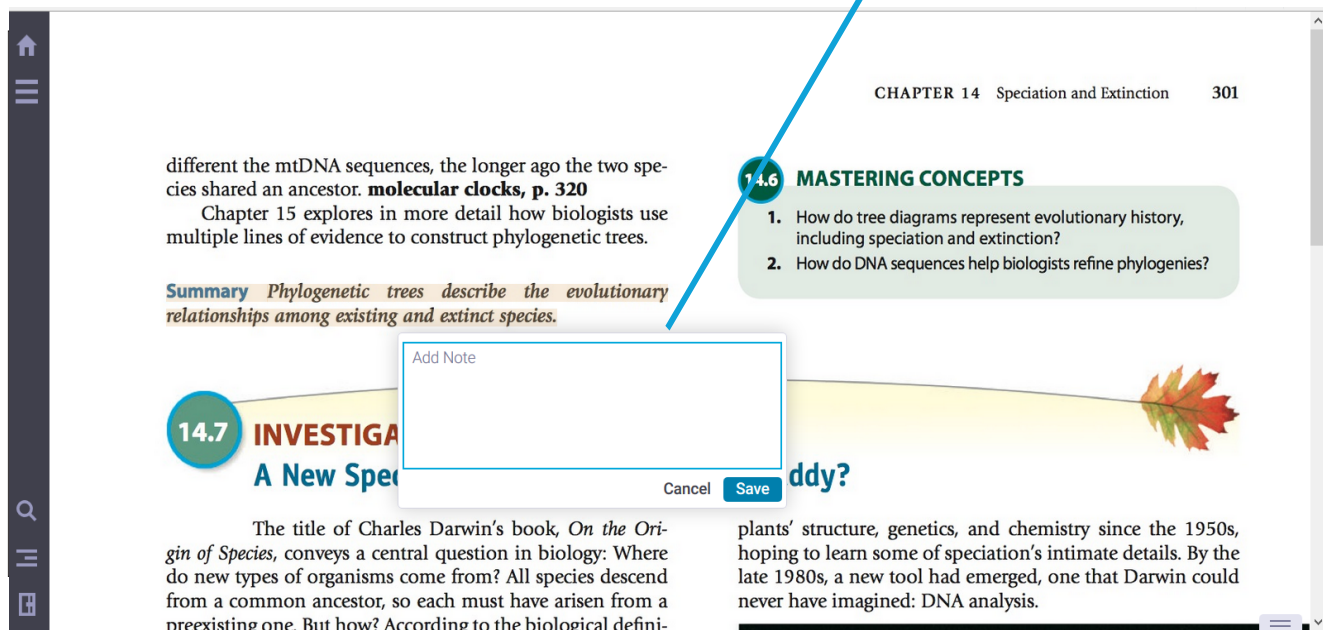


## HIGHLIGHT, MAKE NOTES AND COPY

- 1 Select the text you want to copy, annotate or highlight.
2. To **Highlight**, select the highlighter colour and click **Save**. Use colour to organise your highlights.



3. To include a note with your highlight, enter your note in the **Add Note** field.



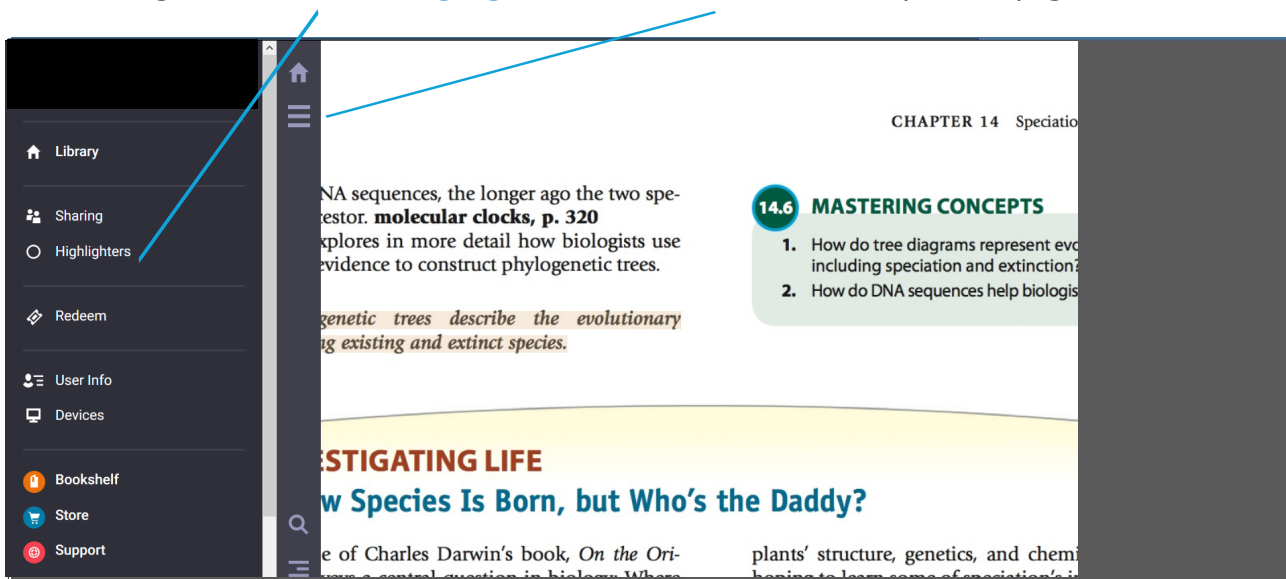
4. All the highlights and notes you made will be housed in your **Notebook**. Click on a highlight to be taken directly to that location in the book. You can also copy/paste to create a custom document.

## SUBSCRIBING AND SHARING

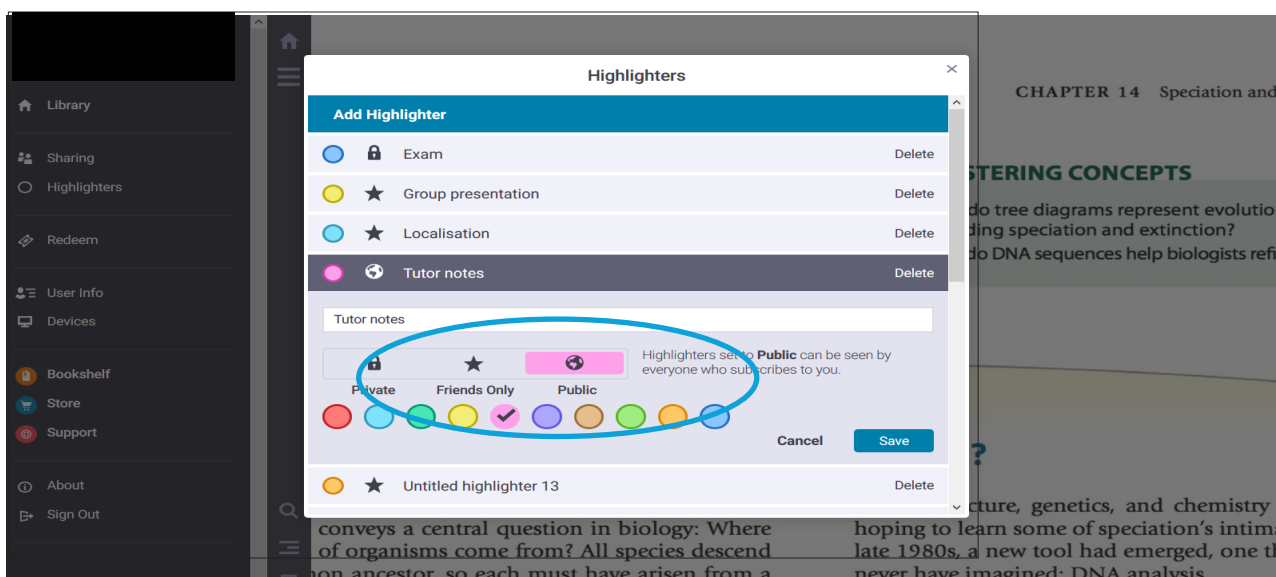
Bookshelf allows you to turn your textbook into a social learning experience. Share your highlights with others and subscribe to see another user's shared highlights.

You control which of your highlights are made available to all and which are restricted to 'friends' (this might be a study group or tutor). You can also select notes to keep private for your own viewing only.

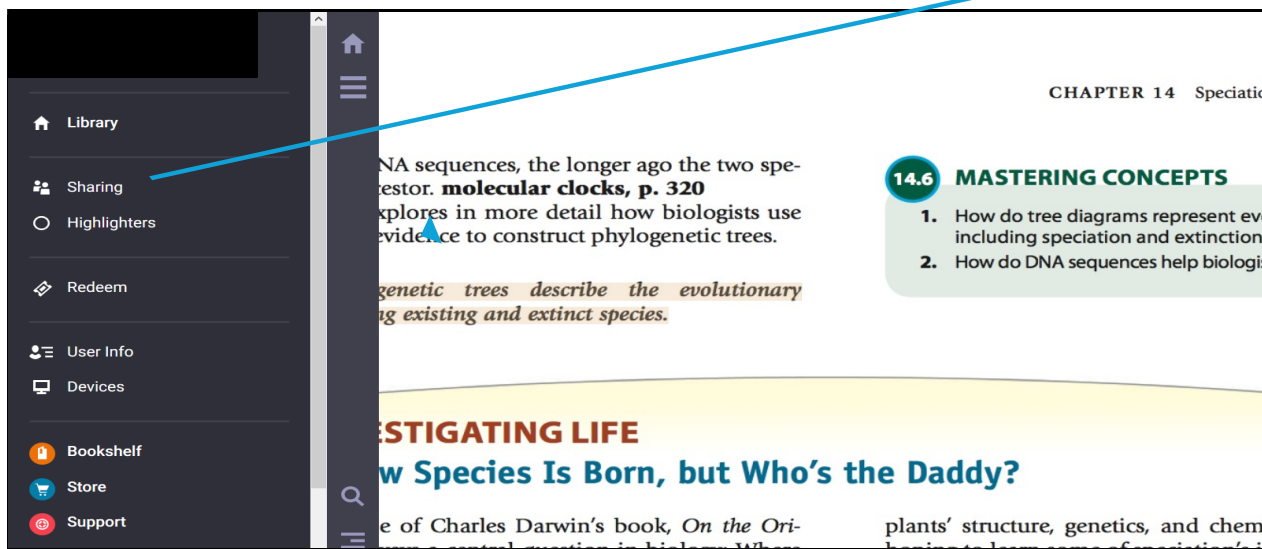
1. In order to share your highlights, or subscribe to someone else's highlights, you must have access to the same book.
2. To manage or share, select **Highlighters** from the **Menu** at the top of the page.



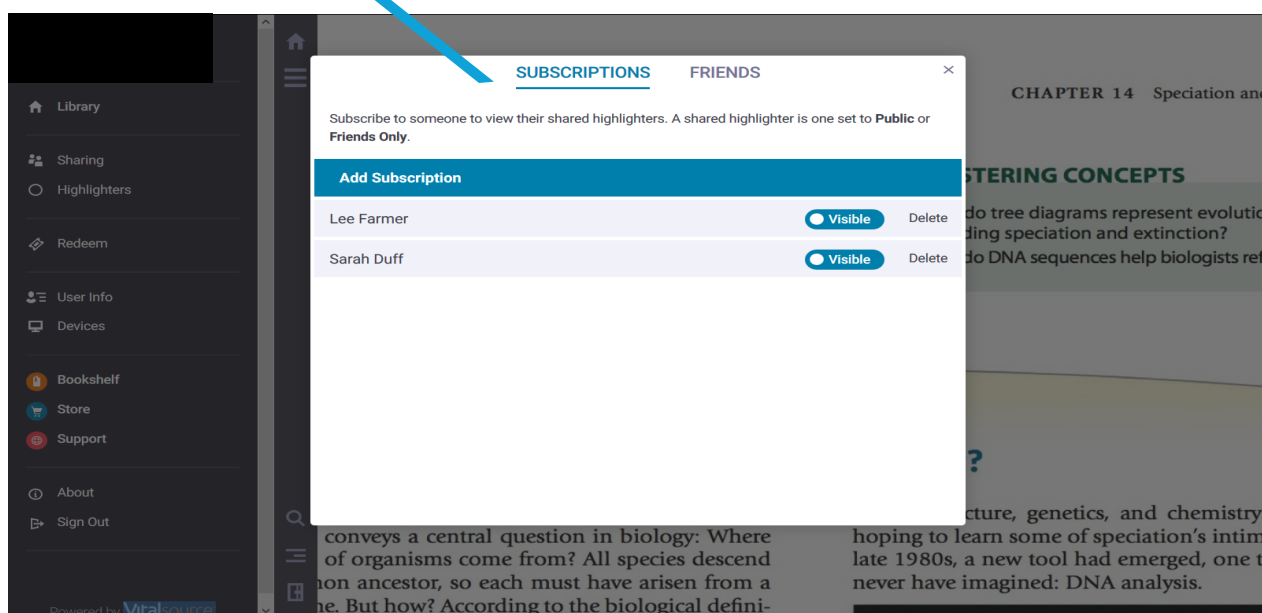
3. Choose a highlighter colour and select the level of sharing/privacy. Highlighters that are set to **Public** are visible to anyone with that book who chooses to subscribe. Highlighters set to **Friends** will only be visible to users that are in your friends list. Those set to **Private** can only be seen by you.



4. To subscribe to another user's highlights, from the Manage menu choose **Sharing**.



5. Click on the **+Add Subscriptions** bar and enter the email address of the person whose Highlighter you wish to view. Be sure to use the email address they have used for their Bookshelf account.



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